

# ***MORTON TOWNSHIP FIRE/ RESCUE***

## **OPERATIONAL POLICY**

### **MEDICAL FIRST RESPONDER / FIREFIGHTER**

POLICY #11-XXX

#### **PURPOSE-**

To develop a job description for the position of Medical First Responder / Firefighter

#### **PROCEDURE**

#### **FIRST RESPONDER / FIREFIGHTER APPOINTMENT**

Applicants shall go through the Morton Township Fire/ Rescue hiring process. A **PRE-EMPLOYMENT APPLICATION** must be submitted or updated if one already exists in the individual employee file.

To be considered for this position an individual must already be licensed as a Medical First Responder or higher position. Someone without a license must have completed the Medical First Responder (MFR) probationary period and be cleared to full service in order to be considered.

#### **GENERAL DESCRIPTION OF DUTIES**

Performs emergency medical service activities including providing medical treatment as allowed by the individual license or licensure level of the department.

To protect life, limb, and property by performing, emergency medical services, firefighting, hazardous materials, or fire prevention duties. Also may be assigned other duties which could include working to maintain fire and rescue equipment, apparatus, and department facilities as requested by senior personnel.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Performs emergency medical service activities including driving rescue vehicles and administering first aid and providing medical treatment as allowed by the individual license or licensure level of the department.

Participates in training, attends classes in emergency medical service, hazardous materials remediation, and related subjects.

Operates radios and other communications equipment.

Assists in developing plans for special assignments such as emergency preparedness, communications, training programs, firefighting, hazardous materials, and emergency aid activities.

Dependent on the level of certain skills this employee may be expected to assist with a variety of administrative, record keeping, reporting, and computer related tasks.

If certified, may perform firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire containment, extinguishments and overhaul tasks.

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The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignments to the position.

**MINIMUM REQUIRED EDUCATION AND TRAINING**

Must be 18 years of age or older at time of employment.

Must have a valid Michigan driver's license

Applicant must commit to conform to Township Policies and Standard Operating Guidelines as published in the Morton Township Fire / Rescue Policies And Procedures.

Must be able to commit to being available for a minimum of 24 to 30 hours per week. Initial term to be 6 months.

An equivalent combination of education, experience and employment and will be considered as described below:

High school diploma or GED equivalent

Advanced education

Prior experience in emergency medical services and/or firefighting services.

Military training and experience

**OTHER CONSIDERATIONS**

Certain traits and skills will be considered as highly desirable including:

Level of communications and inter personal skills

Demonstrated ability to work with others

Level of computer skills

Ability to take direction and also to work independently