

**Morton Township Board of Trustees**  
**Minutes of Special Meeting to Discuss Assessing and Township Board Procedures**  
**Friday, June 26, 2020 @ 1:00 pm**  
**290 West Main Street, Mecosta MI 49332**

**Call to Order** 1:00 pm by Clerk Stephanie McNeal

**Roll Call:** Stephanie McNeal, Maureen Wolfe, Jeff Ratledge, and Yo Bellingar were present. Dick Wheeler was absent.

Also present were Mark Klumpp, Seth Lattimore, Megan Schuberg, Vicky Esch, Fritz Pins, Wanda Ratledge and Allen Sutherby.

Public Comment: None.

First discussion item was to discuss assessing contract proposal from Precise Tax Assessment. Seth Lattimore explained the services included in his contract. Cost of proposal was discussed as well as what office hours were included in the contract services.

**Motion to approve contract proposal from Precise Tax Assessment LLC for the amount of \$70,000 during the time that Seth Lattimore is a level two assessor and raised to \$80,000 once he becomes a level three assessor by J. Ratledge, second by Y. Bellingar. Roll call vote: Ratledge, yes; Bellingar, yes; Wolfe, yes; McNeal, yes. Motion Carried**

**Motion to pay Seth Lattimore \$100 per year as an employee of Morton Township by S. McNeal, second by J. Ratledge. Roll call vote: McNeal, yes; Ratledge, yes; Wolfe, yes; Bellingar, yes. Motion Carried.**

Second discussion item was to discuss township board procedures with incoming Supervisor, Mark Klumpp. Items discussed included but were not limited to board roles, supervisory of staff and department heads and office procedures.

**Meeting adjourned** at 2:20 pm.

Respectfully Submitted,

Stephanie McNeal