

PB _____ - _____

RESIDENTIAL BUILDING PERMIT APPLICATION

MORTON TOWNSHIP BUILDING DEPARTMENT

290 W. MAIN STREET - P.O. BOX 2

MECOSTA, MI 49332

PHONE: (231) 972-7138 - FAX: (231) 972-2002 - TOLL FREE: 1-877-221-5881

AUTHORITY: P.A. 230 OF 1972 AS AMENDED

COMPLETION: MANDATORY TO OBTAIN PERMIT

PENALTY: PERMIT WILL NOT BE ISSUED

MORTON TOWNSHIP WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF
RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARTIAL STATUS, HANDICAP OR POLITICAL BELIEFS.

APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V AND VI

**NOTE: SEPARATE APPLICATIONS MUST BE COMPLETED FOR
ZONING PERMIT, PLUMBING, MECHANICAL, AND ELECTRICAL WORK PERMITS**

DATE APPLIED:

I. PROJECT INFORMATION & LOCATION

PARCEL NUMBER

ADDRESS

54 - 11 - - -

II. IDENTIFICATION

A. OWNER OR LESSEE

NAME

ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE NUMBER

B. ARCHITECT OR ENGINEER

NAME

ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE NUMBER

LICENSE NUMBER

EXPIRATION DATE

C. CONTRACTOR

MUST BE REGISTERED WITH MORTON TOWNSHIP OR WILL NOT ACCEPT

NAME

ADDRESS

CITY

STATE

ZIP CODE

TELEPHONE NUMBER

III TYPE OF IMPROVEMENT AND PLAN REVIEW

A. TYPE OF RESIDENTIAL IMPROVEMENT

() 1. NEW BUILDING () 2. ADDITION () 3. ALTERATION () 4. REPAIR () 5. DEMOLITION () 6. FOUNDATION ONLY
() 7. MOBILE HOME SET-UP: () SINGLE () DOUBLE () IN PARK () PRIVATE LOT () 8. PRE-MANUFACTURED
() 9. RELOCATION () 10. SPECIAL INSPECTIONS _____

B. REVIEW(S) TO BE PERFORMED

BUILDING _____ ELECTRICAL _____ ENERGY _____ FOUNDATION _____ MECHANICAL _____ PLUMBING _____ ZONING _____

C. PLANS

TWO SETS OF PLANS MUST ACCOMPANY THIS APPLICATION FOR A REVIEW TO BE PERFORMED

MORTON TOWNSHIP APPLICATION FOR A RESIDENTIAL BUILDING PERMIT

IV. PROPOSED USE OF BUILDING

() 1. SINGLE FAMILY () 2. TWO OR MORE FAMILY - # OF UNITS _____ () 3. HOTEL, MOTEL - # OF UNITS _____
() 4. POLE BUILDING 5. GARAGE - () ATTACHED () DETACHED () 6. OTHER _____

DESCRIPTION

DESCRIBE IN DETAIL THE WORK BEING PERFORMED:

THE DOLLAR VALUATION OF PROPOSED PROJECT (REQUIRED): \$

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FRAME

() MASONRY, WALL BEARING () WOOD FRAME () STRUCTURAL STEEL () REINFORCED CONCRETE () OTHER _____

B. TYPE OF FOUNDATION

() CONCRETE _____ INCHES THICK () BLOCK _____ INCHES THICK & _____ HIGH () WOOD _____ INCHES THICK

C. BASEMENT / FOUNDATION DIMENSIONS & USE

SIZE: SQUARE FEET _____ () FULL () WALKOUT () CRAWL SPACE () SLAB | USE: HABITABLE _____ SF STORAGE ONLY _____ SF

D. BUILDING DIMENSIONS

NUMBER OF STORIES _____ OVERALL SIZE: WIDTH _____ X LENGTH _____ = _____ SQUARE FEET

1ST FLOOR SQUARE FEET _____ 2ND FLR SQUARE FEET _____ OTHER _____

E. GARAGE DIMENSIONS

SIZE: WIDTH _____ X LENGTH _____ = _____ SQUARE FEET 2ND FLOOR/LOFT _____ SQUARE FEET () LIVING () STORAGE

F. PORCHES & DECKS

PORCHES: () UNENCLOSED _____ SQUARE FEET () ENCLOSED _____ SQUARE FEET - SCREEN () GLASS ()

DECK(S): #1: _____ SQUARE FEET #2: _____ SQUARE FEET BALCONY: _____ SQUARE FEET OTHER: _____

G. HOT TUBS & SWIMMING POOLS

HOT TUB/SPA SIZE: _____ WEIGHT FILLED: _____ PERSON CAPACITY: _____

SWIMMING POOL: () IN GROUND () ABOVE GROUND DIMENSIONS: LENGTH _____ X WIDTH _____ X DEPTH _____

(Please provide drawings and details of barrier on a separate sheet.)

H. FIREPLACES & CHIMNEYS

CHIMNEYS: NUMBER _____ TYPE _____ | FIREPLACES: NUMBER _____ () METAL () MASONRY / () WOOD () GAS BURNING

I. ADDITIONS & CONVERSIONS & OTHER CHANGES

ADDITIONS: #1: SIZE: WIDTH _____ X LENGTH _____ TOTAL SQUARE FEET _____

#2: SIZE: WIDTH _____ X LENGTH _____ TOTAL SQUARE FEET _____

CONVERSIONS: #1: FROM _____ TO _____ TOTAL SQUARE FEET _____

CONVERSIONS: #2: FROM _____ TO _____ TOTAL SQUARE FEET _____

OTHER: #1: DESCRIPTION: _____ SIZE: WIDTH _____ X LENGTH _____ = _____ SQUARE FEET

OTHER: #2: DESCRIPTION: _____ SIZE: WIDTH _____ X LENGTH _____ = _____ SQUARE FEET

J. SELECT CHARACTERISTICS OF SITE

IS PROJECT WITHIN 500 FEET OF A LAKE, STREAM, OR COUNTY DRAIN? ☐ YES ☐ NO (IF YES, SOIL EROSION PERMIT REQUIRED).

MORTON TOWNSHIP APPLICATION FOR RESIDENTIAL BUILDING PERMIT

VI. APPLICANT INFORMATION

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

NAME TELEPHONE NUMBER / FAX NUMBER

ADDRESS CITY STATE ZIP

DRIVERS LICENSE / ID NUMBER

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23A of the state construction code act of 1972, 1972 PA, 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

NOTES TO APPLICANT: (1) TWO SETS OF PLANS MUST ACCOMPANY THIS APPLICATION.
(2) FINAL BUILDING INSPECTIONS ARE DONE ON MONDAY - THURSDAY.

SIGNATURE OF APPLICANT :

DATE:

VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION

ENVIRONMENTAL CONTROLS APPROVALS

SEPTIC SYSTEM - () APPROVED DATE : WATER SUPPLY - () APPROVED DATE:
SOIL EROSION - () APPROVED DATE: ENERGY CODES - () APPROVED DATE:

NOTES & DATES FOR DEPARTMENT USES:

VIII. VALIDATION - FOR DEPARTMENT USE ONLY

BUILDING PERMIT #: NUMBER OF INSPECTIONS:
TYPE USE GROUP BUILDING VALUE \$ BUILDING PERMIT FEE: \$
ZONING DISTRICT ZONING PERMIT # ZONING PERMIT FEE: \$
OVER-ALL DIMENSIONS: WIDTH X LENGTH TOTAL FEE AMOUNT DUE: \$

APPROVAL SIGNATURE:

DATE:

MORTON TOWNSHIP BUILDING OFFICIAL

MORTON TOWNSHIP APPLICATION FOR BUILDING PERMIT

DO NOT WRITE ON THIS PAGE

THIS PAGE IS RESERVED FOR PERMIT FEE CALCULATIONS AND BUILDING VALUES

FEE CALCULATIONS:

BUILDING VALUES:

NOTES: