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**MORTON TOWNSHIP**

**PLANNING COMMISSION UNAPPROVED MINUTES**

**REGULAR MEETING – APRIL 20, 2022**

1. Call to Order by Steve Brandt at 6:30 pm

 Pledge of Allegiance

Roll Call: Steve Brandt, Jeff Cross, Larry Lenon, Jeff Ratledge and Steve Stratton were present. Lisa Thompson was absent.

2. Approval of Minutes from March 16, 2022, Regular Meeting

 Motion to approve Jeff Cross, second by Larry Lenon 4 ayes, 0 nays Motion Carried

3. New Business

 A. Class B Site Plans – When are they needed?

 All commercial buildings require approval of a Class B Site Plan. There are some cases where identical buildings in identical situations with identical uses by the same owner, are still required to submit a Class B Site Plan. In these circumstances is a Class B Site Plan truly needed. Can a previously approved site plan be used for subsequent structures.

 Class B Site Plans are kept on file with the township.

 If an updated drawing showing additional structures is submitted, the Zoning Administrator has the ability to waive the fee and requirement for an additional Class B Site Plan approval by the Planning Commission.

 Jeff Ratledge will take topic to the Morton Township Board of Trustees (MTBT) for approval.

4. Old Business – None

 A. Capital Improvement Plan (CIP):

 MTBT has taken responsibility for the development of and updating of the CIP in conjunction with

the Morton Township Planning Commission (MTPC). The township clerk will prepare a draft with changes. The MTBT will clarify what responsibilities the township board has and what responsibilities the planning commission has.

5. Remarks from citizens in attendance. None.

6. Reports

 A. Building/Zoning Department (Cory Zandstra)

The township continues to receive many building permit applications. Working on zoning issues. Blue Lake Tavern is beginning to clean up the site as soon as he selects an excavating contractor.

 B. Township Board (Jeff Ratledge)

MTBT has been discussing how to spend the American Rescue Plan Act funds that the township received. Mecosta County Youth Center has been sold.

 C. Other

7. Correspondence: None.

8. Adjourn Regular Meeting at 7:10 pm

 Motion by Jeff Ratledge, second by Jeff Cross 4 ayes, 0 nays Motion Carried

*Public Comments are encouraged. For the benefit of the Recording Secretary taking the minutes and to conduct an orderly meeting with maximum participation, please stand to be recognized by the chair, speak to be heard, state your name, address and make your comments. Public Comments are limited to three (3) minutes per speaker.*