**Unapproved Minutes MORTON TOWNSHIP BOARD OF TRUSTEES MEETING**

**Tuesday, May 4, 2022, 9:00 AM Morton Township Library, 110 South James Street, Mecosta MI 49332**

**Call to Order/Pledge by Supervisor Klumpp. Roll Call: Mark Klumpp, Maureen Wolfe, Jeff Ratledge, Yo Bellingar and Stephanie McNeal were all present.**

Four public citizens were in attendance.

**Public Comments:** None.

**New Business:**

Employee Years of Service Recognition: So far one with 5 years of service.

Building Department Fees: Proposed increases 10, 15 or 20%. Agenda item for next week.

Spongy Moths Spray Area: Residents have called to make sure they are included in the spray area. Klumpp reached out to the biologist overseeing the spraying.

2022-2023 Salary Increases: Proposed increases 3, 5 and 6%. Current CPI over 8%. Board of Trustees increases agenda item (resolutions required 30 days prior to Annual Meeting) next week. All others increase during budget process. Clerk will prepare resolutions for May 11, 2022, meeting.

**Unfinished Business:**

Annual Clean Up Day Date for 2022 – Update: Republic all set. Contract signed. Two scrapping companies will participate. Fire/rescue personnel will also help.

Capital Improvement Plan – Update: Ratledge notified Planning Commission that the MTBT will be reworking the CIP and handling any CIP changes.

Strategic Plan – Update: Update short-term initiatives.

**Motion to increase the salary of the Building Official/Zoning Administrator to $70,000 annually by S. McNeal, second by M. Klumpp. Roll call vote: McNeal, yes; Klumpp, yes; Ratledge, yes; Bellingar, yes; Wolfe, yes. Motion Carried**

Office Hours: Change policy manual to reflect new office hours: Monday thru Thursday 8 am to 4:30 pm. Half hour lunches for office staff.

ARPA Funds: Required report has been filed with federal government.

McNeal will prepare updated list.

**Reports:**

1. Seth Lattimore, Assessor: No report.
2. Cory Zandstra, Building and Zoning: No report.
3. Joe Lisuzzo, Recreation Committee: No report.
4. Allen Sutherby, Fire Chief: April was a busy month. No news on grants. Memorial Day pancake breakfast Saturday before Memorial Day. Will the board consider the IT quote for fire department upgrades?
5. Joe Lanz, Fire Administrative Committee: No report.
6. Mark Klumpp, Supervisor: No report.
7. Maureen Wolfe, Treasurer: MT had a census increase. Revenue sharing increased. New admin assist has made a lot of updates to our website. Spongy moths newsletters went out. Budget worksheets have been distributed to board
8. Stephanie McNeal, Clerk: Recycling items.
9. Jeff Ratledge, Trustee: Class B Site Plan approvals.
10. Yo Bellingar, Trustee: Will attend next rec committee meeting to talk about a park grand opening for all our township parks.

**Public Comments:** None.

**Adjourn motion at 11:08 am**

Stephanie McNeal, Clerk